

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
NOVEMBER 23, 1998**

MEETING CALLED TO ORDER: The Chairman called the meeting to order at 6:00 p.m.

PRESENT: Chairman Carol Smith, Selectmen Tim Seeger and Denise Dargie and Town Administrator Kelley Collins

GENERAL BUSINESS

- **Review and Discuss Bennington's letter re: combination lock at the Tri Town Landfill and Francestown Selectmen Thulander's request for a meeting.**

The Board of Selectmen reviewed their disappointment with the combination lock at the Landfill. The Town Administrator made the Selectmen aware that Selectmen Thulander feels it is important to have another face to face meeting of the Board's in an effort to iron out some of these differences. The Town Administrator will contact Attorney Mayer to let him know that they are willing to meet in the evening on a night convenient for all three towns.

- **Review Dufresne-Henry contract for Landfill Closure monitoring for the next three (3) years.**

The Town Administrator made the Selectmen aware that Bennington feels uncomfortable agreeing to the contract in view of the recent problems with communication between the Towns. The Selectmen briefly reviewed the contract and asked the Town Administrator to relay their agreement to the Town of Bennington.

- **Review & discuss Mr. Solin's request for waiver (abatement) of inventory penalty.**

The Selectmen reviewed Mr. Solin's written request to waive the \$10 inventory penalty on each of his two pieces of property. The Town Administrator noted that Mr. Solin told her that he always has his wife sign, he signs and they mail it back the same day. A review of Mr. Solin's file does show that we have received inventories on time for the last three or four years. The Selectmen voted unanimously to deny Mr. Solin's request for a waiver/abatement of the inventory penalty. The Town Administrator will notify Mr. Solin immediately.

- **Review and discuss Mrs. Noble's status on the Planning Board.**

The Town Administrator notified the Selectmen that the Planning Board Chairman has spoken to Mrs. Noble and she stated that she is now working in Moultenborough and is unable to make Planning Board Meetings. The Planning Board Chairman also spoke to Mr. Winchester, Mrs. Noble's husband and he stated that they had even been too busy to submit a letter of resignation. The Planning Board is requesting that the Selectmen talk to Mrs. Noble so that they can obtain a resignation and appoint someone else to serve in her place. Since Mrs. Noble is quite busy the Selectmen would like the Town Administrator to draft a letter of resignation and a letter of thanks to Mrs. Noble and send them to her as soon as possible.

- **Review and discuss letter from The Peterson's Realty re: building on a Non-Town maintained road.**

**TOWN OF ANTRIM-BOARD OF SELECTMEN'S MEETING MINUTES
NOVEMBER 23, 1998 – Page 2**

The Board briefly reviewed the letter from Peterson's Realty and the draft response prepared by the Town Administrator. The response appears to be appropriate and the selectmen approved sending it.

- **Review and approve payment of the MCT telephone replacement**

The Selectmen reviewed the invoicing for the recent telephone replacement. The Board approved payment as agreed. The Town Administrator asked the Board if they would like this charged to the contingency fund since it was an unforeseen replacement of equipment. The Board agreed to charge this to the contingency fund and suggested that the Town Administrator line up prices for replacement of non-year 2000 compliant computer hardware to be expended from these same funds.

- **Review and discuss the possibility of a Tax Increment Finance District (TIFD) and Southwest Region Planning Commission letter regarding (TIFD)**

The Town Administrator reviewed the major points of setting up a TIFD including identifying a project to fund by the captured revenue from new taxes; the buildings to be included in the district and the duration or time-frame for project and TIFD. The Town Administrator feels that this is a worthwhile endeavor but that the town is not ready to proceed with a TIFD for the Town Meeting in March. So far, we have not identified a specific project, although it appears there may be some worthwhile projects surrounding the new occupants of the Chicago Cutlery/Frameworks building. The Selectmen agree that this may be a good idea to review in the future but they do not feel that they are ready to proceed with a TIFD for the 1999 Town Meeting.

7:00 p.m. MEET WITH NELSON SELECTMAN, DAVE BIRCHENOUGH, TO DISCUSS SNOWMOBILE TRAIL ACROSS TOWN LAND

Mr. Birchenough, Trailmaster for the Monadnock Sno-Snoopers Snowmobile Club and Levi Burford from 9 Concord Street are seeking the Selectmen's permission to allow access across a piece of town-owned land. This will enable Mr. Burford to access the corridor trails from his home. Mr. Birchenough showed the Selectmen the proposed trail and noted that he and Levi have already obtained the permission of the Society for the Protection of NH Forest to travel across McCabe Forest. The Selectmen reviewed the proposed route and noted that it cuts across the property that the sewer lagoons are on. While the Selectmen do not foresee any problem with this minor use of the property they feel that they must consult with the Water and Sewer Commissioners for their thoughts. If the Water and Sewer Commissioners approve both Mr. Burford and Mr. Birchenough will be notified by the Town Administrator.

7:30 p.m. MEET WITH MR. MATTIL REGARDING A DELINQUENT TAX MATTER

**TOWN OF ANTRIM – BOARD OF SELECTMEN'S MEETING MINUTES
NOVEMBER 23, 1998 – Page 3**

Mr. Mattil notified the Selectmen that he believes he has a closing date on Tuesday, November 24, 1998. The Selectmen and Town Administrator reviewed with Mr. Mattil the number of meetings, the amount of taxes due and the fact that it is unacceptable to the Board to allot anymore time for the payment of 1994 and 1995 taxes. The Selectmen have recommended and approved the Tax Collector's tax deed of this property. The Town Administrator did make Mr. Mattil aware of a new law that requires the Town to give him additional notice and time to re-purchase the property prior to the Town trying to sell it. The Board of Selectmen instructed the Town Administrator to keep Mr. Mattil informed, in writing, of these requirements.

GENERAL BUSINESS continued**• Update on Code Violations**

Selectman Tim Seeger asked the Town Administrator for an update on the Fairfield Whiting Notice of Violation. The Town Administrator noted that the attorney has requested additional information from Mr. Whiting's file. All photos have been forwarded. We have an opportunity to obtain more current updated aerial photos and the Town Administrator feels these would be helpful in court.

• Review and discuss appointment of a CDBG Administrator and SW Regional Planning Commission's feelings on this point

As the Selectmen are aware, the Town Administrator, has asked SWRPC if they are interested in serving in the capacity of Community Development Block Grant (CDBG) Administrator. Brian McMasters from SW Region Planning Commission has written a letter suggesting that the budgeted amount in the grant of \$20,000 for grant administration is considerably below the going rate of 10-14% for renovation projects. SWRPC recommends moving \$6,500 from the construction budget into the administration budget to be used in the following manner \$5,000 will be added to the \$20,000; \$1,000 will be used to pay Bob Bernstein for his preparation of the application and \$500 will be used to perform the required audit. The Town Administrator thinks this should be discussed with the Aiken Barn Trust and more specifically with Bob Bernstein since he actually wrote the application and worked with the budgeted figures. The Selectmen agree.

• Review and discuss meeting with the Aiken Barn Trust to discuss potential revisions to the CDBG original design

The Town Administrator made the Selectmen aware that Bob Bernstein phoned today and noted that the architect would be available on either Tuesday, December 1, 1998 or Thursday, December 3, 1998 to meet with the Selectmen. Since neither of these dates is convenient for all the Selectmen, the Board would like the Town Administrator to invite the members of the Aiken Barn Trust to their meeting on Monday, November 30, 1998 and to request the presence of Brian McMasters from SW Region Planning Commission.

APPROVED NOV 30 1998

**TOWN OF ANTRIM – BOARD OF SELECTMEN'S MEETING MINUTES
NOVEMBER 23, 1998 – Page 4**

- **Review and discuss Bennington's 1999 Landfill budget**

The Town Administrator noted that everything appears to be in order and very similar to previous year's budgets. The Selectmen agree.

- **Status of Police Department New-Hire – starting date November 30, 1998.**

The Town Administrator has received several calls from the media asking the status of the new officer. The Selectmen suggested that Chief Brown should probably prepare a press release.

- **Winter Parking at Town Hall**

The Town Administrator made the Selectmen aware that she received several questions regarding the apparent winter-storage of vehicles behind town hall. There is a car that has been covered in plastic for the winter. The Board would like the Town Administrator to memo Police Chief Brian Brown and have him request that the vehicle be moved. This parking lot is a municipal lot but not for long term storage.

ITEMS SIGNED BY SELECTMEN

(3) copies of the revised documentation for the Community Development Block Grant
The Office of State Planning sent revised documents regarding "additional funding sources"

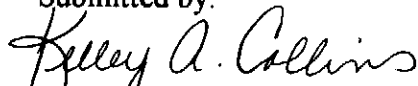
(1) contract for the new MCT telephone system.

The Board signed these documents as presented.

ADJOURNMENT

There being no further business, the Board of Selectmen adjourned at 10:00 p.m.

Submitted by:



Kelley A. Collins
Town Administrator

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